

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for 2018-2019 Lifting and Packing of seedlings for Tennessee Department of Agriculture
Please review "bidding instructions" attachment PRIOR to placing bid
Specifications and terms & conditions are attached.

Agency Contact: Mike Bentheimer
615-532-1922
Mike.Bentheimer@tn.gov

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to
https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST
Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: https://sso.edison.tn.gov/oaam_server/oaamLoginPage.jsp
(Maintain supplier information)

Central Procurement Office Website:
<https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.		Yes		<input type="text"/>

Required: Yes Mandatory Response:Yes

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	3
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

(federal, state, or local) with commission of any of the offenses detailed above; and
(d)has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory ResponseNo

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

Iran Divestment Act. By submission of this response, each respondent and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Yes

Required: Yes Mandatory ResponseYes

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

Please attach letter of exemption or letter of registration from the Tennessee Department of Revenue

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

No

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	5
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please verify that you understand and agree to comply with the following:

1) The State may, at its sole discretion, direct the Contractor to issue a stop work under this Contract if the State determines that there is a condition that may adversely affect the quality of the seedlings or any related product provided by the Contractor to the State. The Contractor shall immediately comply with the State's stop work order.

2) The State may issue an order to the Contractor to start or stop work based on the State's determination of a nursery's needs. In the event that the Contractor is directed by the State to start work on any service required by this Contract, the Contractor shall begin such work within three (3) days notice provided to the Contractor by the State.

3) Work shall be started December 10, 2018

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	6
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

Has the contractor ever had an official vendor complaint filed against them with a state entity for performance or otherwise, or has the contractor had a contract terminated for cause with a state entity.

No

Required: Yes Mandatory Response:Yes

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	7
Event Round	Version		
1	1		
Event Name	Seedling Lift/Pack/2018-19		
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000112991 **Line Qty:** 1623.0 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty: 1623

Description: Contractor to Harvest and Package Hardwood Seedlings

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000113126 **Line Qty:** 2571.0 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty: 2571

Description: Contractor to Harvest and Package Loblolly Pine Seedlings

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000112992 **Line Qty:** 596.00 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty: 596

Description: Contractor to Harvest and Package Pitch, Shortleaf & Virginia Pine Seedlings

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 4 **Item ID:** 1000112993 **Line Qty:** 82.00 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Contractor to Harvest and Package White Pine Seedlings

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes Mandatory Response: No

Response Comments

Line: 5 **Item ID:** 1000131724 **Line Qty:** 100.00 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Lifting/Disposal of Pine Seedlings - Seedling count for billing based on seedbed inventory

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes Mandatory Response: No

Response Comments

Line: 6 **Item ID:** 1000131725 **Line Qty:** 100.00 **UOM:** Thousand
Required: Yes **Reserve Price:** No

Bid Qty:

Description: Lifting/Disposal of Hardwood Seedlings - Seedling count for billing based on seedbed inventory

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes Mandatory Response: No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS
Submit To: Agriculture
Call for Shipping Information
United States
Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000112991 **Line Qty:** 1623 **UOM:** Thousand
Description: Contractor to Harvest and Package Hardwood Seedlings

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	FORESTRY - EAST TN NURSERY
Quantity:	1623		9063 HIGHWAY 411
Due Date:	09/26/2018		DELANO TN 37325
Freight Terms:			United States
Ship Via:	Best Option Available		

Line: 2 **Item ID:** 1000113126 **Line Qty:** 2571 **UOM:** Thousand
Description: Contractor to Harvest and Package Loblolly Pine Seedlings

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	FORESTRY - EAST TN NURSERY
Quantity:	2571		9063 HIGHWAY 411
Due Date:	09/26/2018		DELANO TN 37325
Freight Terms:			United States
Ship Via:	Best Option Available		

Line: 3 **Item ID:** 1000112992 **Line Qty:** 596 **UOM:** Thousand
Description: Contractor to Harvest and Package Pitch, Shortleaf & Virginia Pine Seedlings

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 596
Due Date: 09/26/2018
Freight Terms:
Ship Via: Best Option Available

Ship To: FORESTRY - EAST TN NURSERY
9063 HIGHWAY 411
DELANO TN 37325
United States

Line: 4 **Item ID:** 1000112993 **Line Qty:** 82 **UOM:** Thousand
Description: Contractor to Harvest and Package White Pine Seedlings

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 82
Due Date: 09/26/2018
Freight Terms:
Ship Via: Best Option Available

Ship To: FORESTRY - EAST TN NURSERY
9063 HIGHWAY 411
DELANO TN 37325
United States

Line: 5 **Item ID:** 1000131724 **Line Qty:** 100 **UOM:** Thousand
Description: Lifting/Disposal of Pine Seedlings - Seedling count for billing based on seedbed inventory

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	12
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time		Finish Time	
09/21/2018 09:52:18 CDT		10/15/2018 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Shipping Information

Schedule:	1	Ship To:	FORESTRY - EAST TN NURSERY
Quantity:	100		9063 HIGHWAY 411
Due Date:	09/26/2018		DELANO TN 37325
Freight Terms:			United States
Ship Via:	Best Option Available		

Line: 6 **Item ID:** 1000131725 **Line Qty:** 100 **UOM:** Thousand
Description: Lifting/Disposal of Hardwood Seedlings - Seedling count for billing based on seedbed inventory

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	FORESTRY - EAST TN NURSERY
Quantity:	100		9063 HIGHWAY 411
Due Date:	09/26/2018		DELANO TN 37325
Freight Terms:			United States
Ship Via:	Best Option Available		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32501-0000010752	Sell	RFx	13
Event Round	Version		
1	1		
Event Name			
Seedling Lift/Pack/2018-19			
Start Time	Finish Time		
09/21/2018 09:52:18 CDT	10/15/2018 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Agriculture
Call for Shipping Information
United States

Contact: Michael Bentheimer
Phone: 615/532-1922
Email: Mike.Bentheimer@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016